

Laundry Instructions

Payment System -

1. Your machines are designed to accept both coins (quarters) or a Phone app (Clothesline Mobile) which is available for download from the Apple App Store or the Android App Site.
2. A trifold flyer is available if needed to assist with downloading and using the Phone app. Labels and signs in the laundry room can also provide guidance.

Washer (\$2.00 all cycles) –

- 1) Load clothes loosely in cylinder, close door. In top load washers, load dry clothes no higher than the top of the agitator.
- 2) Put soap, softener and bleach directly into the cylinder (top load washers). Follow soap instructions. Use of liquid HE (High Efficiency) soap. If using pre-packaged soap (pods), insert a single pod into the cylinder with your clothes.
- 3) Do not oversoap (see soaping instructions on following page)
- 4) Select desired wash cycle and water temperature option(s)
- 5) Insert coins or use phone app to make payment
- 6) Press start.
- 7) (Note: Leave washer lid open after cycle completes in order to allow air flow and reduce moisture and odor buildup)

Dryer (\$2.00 for 45 minutes)–

- 1) Load clothes in cylinder, close door. (make sure the lint screen is clean)
- 2) Select desired heat cycle
- 3) Insert coins or use Phone App to make payment.
- 4) Press Start
- 5) (Note: You to purchase an additional 5 minutes of time for \$.25 during an active cycle by inserting an additional quarter or by using the Phone App.)

Optional Wash Cycles

(Top Load Washers only)

Light Soil: This represents a “normal” cycle which includes 1 wash and 1 “Spin and Spray” rinse cycle. Hot option = 50/50 mix of Hot/Cold Water in Wash portion of cycle

Medium Soil: This selection is same as Light soil except it adds 2 extra minutes to the wash portion of the cycle as compared to the Light Soil option. Hot = all Hot Water in Wash portion of cycle

Heavy Soil: In addition to the 2 extra minutes of wash, this selection provides a “Fill and Soak” rinse instead of the “Spin and Spray” rinse. *This cycle is required if you use Fabric Softener.* Hot = all Hot Water in Wash portion of cycle

Soap/Detergent

- 1: Powdered soap:** Use in moderation. Powdered soap produces a lot of soap suds. As such, this style of soap is more difficult to remove from your clothing without the use of fabric softener.
- 2. PODS:** If using PODS, please place them in the drum with the laundry.
- 3. Liquid soap:** Use no more than 1/4 cup of liquid soap in the top load washers. (= 1/2 of bottle cap)



(800) 832-6193

(Office Hours: Monday-Friday, 7:00 am to 3:30 pm)